





# Corporate Governance Statement 2018 (continued)

#### Introduction

REA Group Ltd (REA Group or Company) is committed to being ethical, transparent and accountable. We believe this is essential for the long term performance and sustainability of our Company and supports the interests of our shareholders. The REA Group Board of Directors (Board) is responsible for ensuring that the Company has an appropriate corporate governance framework to protect and enhance Company performance and build sustainable value for shareholders. This corporate governance framework acknowledges the ASX Corporate Governance Council's Corporate Governance Principles and Recommendations (ASX Principles and Recommendations) and is designed to support our business operations, deliver on our strategy, monitor performance and manage risk.

## ASX Corporate Governance Council's Corporate Governance Principles and Recommendations

This Corporate Governance Statement addresses the recommendations contained in the 3rd edition of the ASX Principles and Recommendations and is available on our website at www.rea-group.com/corporate-governance. Unless otherwise indicated, the information contained in this statement is true for the whole of the 2018 financial year commencing on 1 July 2017.

This statement should be read in conjunction with the Investor sections of the REA Group website and with our Directors' Report, including the Remuneration Report, on pages 44 to 55 of our 2018 Annual Report, available at www.rea-group.com.

### **ASX Principles and Recommendations**

# Principle 1: Lay solid foundations for management and oversight

### The Board

#### Charter

The Board's Charter outlines the roles and responsibilities and describes those matters expressly reserved for the Board's determination and those matters delegated to management.

The REA Group Chief Executive Officer (CEO) has responsibility for the day-to-day management and administration of REA Group, and is supported in this function by the executive team. The CEO manages REA Group in accordance with the strategy, plans and delegations approved by the Board.

The Board comprises directors who bring an appropriate range of skills, experience, expertise and diversity, together with a proper understanding of, and competence to deal with, current and emerging issues to guide the business. Further, directors

are expected to effectively review and challenge the performance of management.

A copy of the REA Group Board Charter is available on the Company's website.

#### Responsibilities

The Board retains full responsibility for overseeing and appraising the Company's strategies, policies and performance. To assist the Board with discharging its responsibilities, it has established the following committees:

- 1. Audit, Risk and Compliance (ARC) Committee; and
- 2. Human Resources (HR) Committee.

From time to time, the Board may form other Committees or request Directors to undertake specific extra duties.

The Board is responsible for ensuring that management's objectives and activities are aligned with the expectations and risks identified by the Board. The Board has a number of mechanisms in place to ensure this is achieved, including:

- Approval of REA Group's corporate strategy and performance objectives, which are designed to meet stakeholders' needs and manage business risk;
- 2. Approving initiatives and strategies designed to ensure the continued growth and success of the entity;
- Supervise the implementation of budgets by senior management;
- Monitoring progress against budget via the establishment and reporting of both financial and non-financial key performance indicators; and
- 5. Implementation of the Company's risk framework, including setting risk appetite and implementing systems to ensure risk is appropriately managed.

Other functions reserved to the Board include:

- Selecting, appointing, removing and planning the succession of the CEO:
- 2. Approving any dividends and the annual and half-year financial reports;
- 3. Approving and monitoring the progress of major capital expenditure, capital management and acquisitions and divestitures:
- 4. Ensuring that any significant risks that arise are identified, assessed, appropriately managed and monitored; and
- 5. Reporting to shareholders.

#### Company Secretary

Sarah Turner is the Company Secretary of REA Group and is a member of the Executive Leadership Team. Ms Turner's qualifications and experience are set out in the Directors' Report on page 41 of the Company's 2018 Annual Report.

The Company Secretary is accountable to the Board, through the Chair, on all matters to do with the proper functioning of the Board. The formal reporting line of the Company Secretary is through the CEO.

All directors have access to the Company Secretary.

#### Appointment

Before electing or re-electing (as the case may be) a candidate as a director, REA Group undertakes appropriate background checks (including checks as to the candidates character, experience, education, criminal record and bankruptcy history) to determine that candidate's suitability. Where a candidate stands for election or re-election (as the case maybe) at an AGM, the Board will include in the notice of meeting for that AGM all material information which is known to the Board and which is relevant to a decision on whether or not to elect or re-elect a director.

All directors and senior executives are appointed pursuant to formal letters of appointment setting out the key terms and conditions of the appointment (including the time commitment envisaged, remuneration and other duties). Director appointment letters also include further details regarding committee responsibilities, directors' duties and responsibilities, board performance evaluation, confidentiality of information, the Board's policy on obtaining independent advice, disclosure of interests and matters affecting independence and entering into deeds of indemnity, insurance and access.

#### Diversity

The Board and Executive Leadership Team are committed to workforce diversity and inclusion, and consider it an investment in the creation of a sustainable business capable of delivering long term shareholder value.

REA Group's Diversity and Inclusion Policy includes requirements for the Board to establish measurable objectives towards achieving gender equality and a diverse and inclusive culture. The Board assesses and reports annually the diversity and inclusion objectives and the progress towards achieving them. A copy of the Diversity and Inclusion Policy is available on the REA Group website.

Below is a summary of progress achieved against REA's diversity and inclusion objectives in the 2018 financial year:

| Objectives   | Achievements in 2018  |  |
|--|---|--|
| A target of 50% women at the<br>senior level (Senior Manager,<br>Executive Manager, Sales Director,<br>Executive Leadership Team)<br>by 2020 | <ul> <li>Approximately 46% of senior level roles are held by women as at 30 June 2018 (an increase of 4% YOY).</li> <li>42% of the executive team are women as at 30 June 2018 (remained steady YOY)</li> </ul>   |  |
| Regular engagement with REA staff<br>on diversity and inclusion strategy<br>and priorities.  | <ul> <li>Continued inclusion of gender targets as part of REA's commitments.</li> <li>Continued diversity and inclusion engagement metrics gathered in bi-annual engagement survey – Engagement data led to targeted initiatives that have seen a 2% upward shift in diversity and inclusion related metrics YOY. 90% of employees now indicating they feel comfortable to be themselves at REA and 94% feeling that REA invests in creating a diverse and inclusive culture (Australian engagement survey data as at 1 June 2018).</li> <li>Continued engagement with the LGBTIQ community in relation to support, connection and inclusion via the internal 'Spectrums of Equality' group.</li> </ul> |  |

# Corporate Governance Statement 2018 (continued)

#### Objectives

### Achievements in 2018

Reviewing and developing policies and practices to reflect a strong commitment to diversity and inclusion and retaining primary carers.

- > Evolved our diversity policy to reflect a sharpened focus on promoting inclusive behaviours.
- > Continued Domestic Violence Sensitivity training for people managers including provision of 'Manager Guidelines' for people leaders dealing with disclosures of violence. Achieved White Ribbon Accreditation.
- > Continued to actively promote a LGBTIQ inclusive environment through community meetups, events such as 'Wear it Purple' Day and in particular a strong emphasis on mental health support during the Marriage Equality campaign.
- > All employees participated in a flex e-learning module and new managers receive targeted training on making flex work within their teams.
- > Encouragement of parental leave for both men and women resulting in continued growth in employees on parental leave from 104 in FY17 to 130 in FY18.
- Continued to review employee talent data with a gender lens resulting in a commitment to 50:50 male, female representation within organisational talent programs.

Investing in a strategy to reach talented women in technology in Australia and New Zealand.

- > Launched three-pronged approach aimed at driving better gender diversity in tech:
  - 1. Springboard to Tech personalised program aimed at supporting women to transition into a technical career.
  - 2. Accelerated Leadership Program supports current women in technology at REA by exposing them to topics that are important in successfully leading in senior manager or executive positions in technology.
  - 3. Mentoring Program exposes current women in technology at REA to other professionals in the business. Builds connections that provide guidance in areas such as career advice, commercial acumen, influencing and feedback skills.
- > Recruitment practices in technology including targeted LinkedIn campaigns, amended wording in job advertisements and hiring for values over technical skills in order to bring more women into the talent pipeline. This has seen a shift in female representation in tech from 19% in December 2017 (when the Women in Tech Program was launched) to 24.4% in May 2018.

Incorporating gender diversity and inclusion into our people practices.

- Tracking gender statistics through the Workplace Gender Equality Agency (WGEA) which includes statistics on the gender diversity at REA Group on the board, senior executive and manager levels, as well as across the whole organisation. Website can be accessed here: www.wgea.gov.au/sites/default/files/public\_reports
- > Continued inclusion of gender metrics in scorecards for executives and their direct reports.

The Company has tracked well against its diversity and inclusion measures, including:

- 1. Focusing on increasing female representation in IT roles: With consistently low levels of women entering into IT study in Australia, REA Group has continued to invest heavily in a strategy to increase female representation in IT at all levels. REA Group has continued to focus on recruiting female talent at a graduate level (over 50% of our 2019 graduate cohort are women) as well as focusing on bringing in women from non technical backgrounds, equipping existing technical women with leadership skills and creating a culture of mentoring for women in IT.
- 2. Continued focus on increasing the number of part time roles: Steady progress has been made in normalising a culture of flex with a significant increase in the number of part time roles in REA from 48 in FY17 to 76 in FY18.
- 3. Retaining talent through continued support of new parents to return to work: During FY18, we have continued to support new parents with 'Keeping in Touch Days' and our annual 'Family Day' event. As a result of some of these initiatives, we have seen return from parental leave rates remained steady at 90% in FY18.

#### Evaluation of the Board

In accordance with the Board Charter, the performance of the Board is reviewed annually by the Chairman, assisted by the HR Committee. The Chair of the HR Committee makes recommendations to the Board on the process for the evaluation of the performance of the Board, its committees and directors. The evaluation of Board performance is intended to review the Board's role; review Board and Committee processes to support that role; and review the Board's performance. The performance of the Board Committees and individual directors is also reviewed as part of this process.

The Board aims to review its performance annually (including its performance against the requirements of its Charter), the performance of the Committees and the performance of individual Directors, including the performance of the Chairman as Chairman of the Board.

These performance reviews are conducted both internally and, on a periodic basis, externally with the assistance of a facilitator. The most recent review, which was conducted internally during the year and led by the Chairman, reviewed the Board, Committee and Director performance. The process comprised an internal questionnaire to obtain the Directors' views as to what currently works well and the areas for improvement together with a whole of Board discussion, led by the Chairman, reviewing the results of the questionnaire.

The Board considers the appointment or retirement of directors, where appropriate, and with regard to the size of the Company. The director concerned does not participate in the decision.

After considering the results of the performance review, the Board determined to endorse the Directors who will stand for re-election at the 2018 AGM.

#### Evaluation of senior executives

The HR Committee, together with the CEO, reviews and makes recommendations to the Board on the guidelines for evaluation of senior executive performance.

The performance of senior executives is reviewed regularly against both quantitative and qualitative indicators. The CEO conducts an annual performance assessment that involves an assessment of each senior executive's performance against specific and measurable qualitative and quantitative performance criteria which is shared and discussed with the HR Committee. The performance criteria against which the executives are assessed are aligned with the financial and non-financial objectives of the Company.

A performance evaluation for senior executives took place during the year by the CEO in accordance with the process referred to above. Further details of the performance assessment are set out in the Remuneration Report on pages 44 to 55 of the 2018 Annual Report.

#### Principle 2: Structure the Board to add value

#### **HR Committee**

The Board has delegated the functions of a nomination committee, being the review of Board composition and management succession, to the HR Committee.

The HR Committee reviews and makes recommendations to the Board on the appropriate size and composition of the Board; the appropriate criteria for appointment of independent non-executive directors; and on the appointment and removal of directors. The HR Committee Charter is available on the Company's website.

The HR Committee consists of a majority of independent directors, is chaired by an independent director, and has at least three members, one being the Chairman of the Board.

The members of the HR Committee during the year and up to the date of this statement are:

- > Ms Kathleen Conlon (Chair of the Committee)
- > Mr Roger Amos
- > Mr John McGrath (resigned 16 January 2018)
- > Mr Richard Freudenstein
- > Mr Nick Dowling (appointed 9 May 2018)
- > Mr Hamish McLennan (Chairman of the Board)

The CEO also attends HR Committee meetings at the invitation of the Committee.

#### Responsibilities

The responsibilities of the HR Committee relating to Board nomination and composition are to review and make recommendations to the Board on:

- 1. The appropriate size and composition of the Board;
- 2. The appropriate criteria (necessary and desirable competencies) for appointment of independent non-executive directors;
- 3. Board membership, including appointment, re-election and retirement/removal of directors;
- 4. The terms and conditions of appointment to and retirement from the Board; and
- 5. Social, environmental and ethical impact of business activities and investments.

The HR Committee met 5 times in the 2018 reporting period. Details of meeting attendance for members of the HR Committee are set out in the directors' report on page 32 of the Company's annual report.

# Corporate Governance Statement 2018 (continued)

#### **Board appointment**

The Board's policy and procedure for selecting and appointing new directors to the Board is to:

- Identify and consider qualified potential candidates, in light of the skills, experience, expertise and personal qualities that will best complement the Board's effectiveness and diversity and fulfil the Board's composition in line with the Board Charter; and
- 2. Consider the capacity of the candidate to devote the necessary time and commitment to the role.

Suitable candidates are appointed by the Board, which may nominate and appoint directors to the Board to fill casual vacancies.

Directors appointed as casual vacancies hold office until the Company's next AGM and are then eligible for election.

Under the Constitution of the Company and subject to the ASX Listing Rules, a director must retire from office, and will be eligible for re-election, no later than the third AGM of the Company following that director's last election or re-election.

In determining membership of the Board, the Board seeks to achieve a mix of skills and diversity that includes international, digital media, corporate management, and operational experience, as well as a deep understanding of the advertising industry and the nature of the Company's customer relationships. The table below provides a summary of the relevant skills possessed by directors.

#### **Board Skills Matrix**

| Board skills<br>and Experience | Summary   | Board<br>Total Directors : 8 |
|--------------------------------|---|------------------------------|
| Executive leadership           | Experience in senior leadership roles, including on the boards of other significant listed companies and managing through periods of rapid change.  | 8                            |
| Governance / risk              | Understanding of key legal, governance and compliance issues and risks, and governance and regulatory framework.  | 2                            |
| Financial / Capital Markets    | Experience in capital markets transactions (such as mergers and acquisitions, capital raising or capital management initiatives), in Australia or overseas. Strong ability to understand and analyse the financial statements and the drivers of financial performance, and to evaluate the effectiveness of internal financial controls. | 2                            |
| Audit/Accounting               | Senior executive or equivalent experience in financial accounting and reporting, analysing financial statements, capital structure and internal financial controls.   | 1                            |
| International Markets          | Experience in an organisation with significant international operations, and exposure to a range of geographic, political, cultural, regulatory and business environments.  | 5                            |
| Strategy                       | Experience in developing, setting and executing strategic direction. Experience in driving growth and transformation, executing against a clear strategy.   | 7                            |
| Risk Management                | Ability to identify key risks related to each area of the business. Ability to monitor effectiveness of risk and compliance function and knowledge of legal and regulatory requirements.  | 7                            |
| Marketing/Comms                | Experience in marketing, brand or customer management.  | 2                            |
| Technology/Media               | Experience in a company with a major focus on technology and media.   | 6                            |

The Board is satisfied that the skills matrix demonstrates that the Board has the appropriate mix of skills and experience necessary to oversee the governance and operations of REA Group.

#### Independence

#### Independent directors

REA Group considers a director to be independent when they are a non-executive director who is free of any business or other relationship or circumstance that could materially interfere with –

or could reasonably be perceived to materially interfere with – the independent exercise of their judgement, having regard to the best interests of the Company as a whole.

In the context of director independence, "materiality" is considered from both the Company and individual director perspective. The determination of materiality requires consideration of both quantitative and qualitative elements. An item is presumed to be quantitatively immaterial if it is equal to or less than 5% of the appropriate base amount. It is presumed to be material (unless there is qualitative evidence to the contrary) if it is equal to or

greater than 10% of the appropriate base amount. Qualitative factors considered include whether a relationship is strategically important, the competitive landscape, the nature of the relationship and the contractual or other arrangements governing it, and other factors which point to the actual ability of the director in question to shape the direction of the Company's strategy.

The Board makes an assessment of the independence of each director upon their appointment and annually thereafter. Directors are required on an ongoing basis to disclose to the Board relevant personal interests and conflicts of interest. Upon any such disclosure, a director's independence is reassessed. In accordance with the definition of independence above, and the materiality thresholds set, the following directors of REA Group Limited are considered to be independent:

- > Mr Roger Amos
- > Ms Kathleen Conlon
- > Mr Nick Dowling

More information about each of the directors including their length of service, can be found in the directors' report on pages 30 to 31 of the Annual Report.

#### Board composition

The Board Charter sets out that the Board is to comprise a minimum of three independent non-executive directors, together with a maximum of four directors appointed by News Limited (News Corp Australia), the majority shareholder of the Company, and the CEO

Due to the size of the Company and the strategic relationship with its majority shareholder, News Corp Australia, the Board has determined that it is not appropriate to have a majority of independent directors on the Board. However, this decision does not preclude the appointment of additional directors in accordance with the Company's Constitution, if deemed appropriate.

#### Chairman

The Chairman of the REA Group Board, Mr Hamish McLennan, is not assessed as an independent director as he has previously held an executive position with News Corp, the parent of the Company's majority shareholder, and continues to sit on the Board as a nominee director of News Corp Australia. The Board is of the opinion that the Chairman has the necessary skills and experience to undertake the role notwithstanding his non-independent status.

There is a clear division of responsibility between the Chairman and the CEO. The Chairman's role is primarily to provide leadership to the Board, ensure the effective organisation and conduct of the Board, and facilitate Board discussions to ensure core issues

facing the Company are addressed. The CEO's responsibilities are to conduct the day to day management and administration of the Company including the implementation of strategic objectives, plans and budgets approved by the Board. The details of their respective roles are clearly outlined in the Board Charter and the Board approved delegated authority matrix.

#### Induction

All new Board members are given an induction pack containing detailed information on the Company and its operations. Each new Board member has the opportunity to meet with existing Board members, relevant senior executives and senior Company managers. All Board members are expected to maintain the skills required to discharge their respective roles.

#### Principle 3: Act ethically and responsibly

#### Code of conduct

REA Group has a Code of Conduct that applies to all REA directors and employees both permanent and fixed-term, contractors, consultants and visitors working for REA Group around the world. The Code of Conduct requires compliance with the following minimum standards of behaviour: to treat each other respectfully, courteously and with dignity; to be fair, honest and up front in our dealings; to use REA Group property responsibly and in the best interests of the Company and its reputation; to use Company information appropriately, confidentially and in a legal manner, to be responsible for actions and accountable for their consequences; to respect the law and act accordingly; and to respect and adhere to REA Group's values.

The Code of Conduct is available on the Company's website. Staff are inducted into the Code of Conduct as part of their induction on joining and it is available to all staff on the REA Group intranet. It is supplemented by an employee handbook, as well as a number of core policies including the REA Conflicts of Interest Policy and REA Group Whistleblower Policy.

The Code of Conduct also encourages staff to 'speak up' so that work-related concerns and problems are dealt with fairly, sensitively and quickly; and the Whistleblower Policy facilitates the reporting by employees of anyone suspected of fraudulent or corrupt conduct, where an employee wishes to remain anonymous or feels unable to raise the matter internally.

#### Principle 4: Safeguard integrity in corporate reporting

#### Audit, Risk and Compliance Committee

#### Purpose of the Audit Committee

The Board has established an Audit, Risk and Compliance Committee (ARC Committee) that operates under a charter, which is available on the Company's website. The ARC Committee has

# Corporate Governance Statement 2018 (continued)

been established to review and make recommendations to the Board on areas including financial reporting, internal audit, risk and compliance management, insurance, external audit and related party transactions.

#### Composition of the Audit Committee

The ARC Committee comprises three non-executive directors, the majority of whom are independent, and is chaired by an independent Chair, who is not the Chairman of the Board.

#### Technical expertise

The ARC Committee Charter states that the Committee will comprise a minimum of three non-executive directors who should be financially literate, have an understanding of financial statements and familiarity with financial management; and at least one director who is a qualified accountant or other financial professional with experience of financial and accounting matters. The current Committee composition meets these requirements.

The members of the ARC Committee during the year and up to the date of this statement were:

- > Mr Roger Amos (Chair of the Committee)
- > Ms Kathleen Conlon
- > Mr Richard Freudenstein.

For details of the qualifications of the ARC Committee members refer to the Directors' Information on pages 30 to 31 of the 2018 Annual Report.

### Responsibilities

The ARC Committee is responsible for reviewing and making recommendations to the Board on areas including the following:

- 1. The financial statements and reports intended for publication, including the annual statutory financial statements and the ASX financial reports at half-year and full year.
- 2. The adequacy of accounting and business policies and practices, approving and ensuring appropriate application of new policies and revisions to existing policies to ensure compliance with Australian accounting standards.
- 3. Approval of the appointment and remuneration of the external auditor.
- 4. Facilitation of the external audit process and ensuring an appropriate response from management in addressing any issues raised by the external auditor.
- Developing and implementing the Board's policy on the provision of non-audit services provided by the external auditor.

#### Meetings

The ARC Committee Charter dictates that the number of meetings is to be determined by the Chair of the Committee in order to permit the Committee to fulfill its obligations, but shall not be less than three each year. Further, that the Company Secretary will attend and maintain minutes of each meeting.

For details of the number of meetings of the ARC Committee held during the year, and the attendees at those meetings, refer to Meetings of Directors on page 32 of the 2018 Annual Report.

#### Reporting

The Chair of the ARC Committee communicates the findings of the Committee to the Board after each meeting.

The ARC Committee meets at least twice a year with the external auditors to discuss the results of their work, fee arrangements and other work performed. To ensure that the auditor remains independent at all times, all non-audit work is authorised by the ARC Committee.

While the Company has not adopted a formal policy on the appointment of the external auditor, REA Group's external auditor has a policy of rotating their external audit partner every five years.

The lead audit partner was last rotated following the completion of the 2017 financial year audit.

The external auditor attends each AGM and is available to answer shareholder questions at the AGM.

#### Financial statement

The Chief Executive Officer and the Chief Financial Officer provide written statements to the Board in accordance with s295A of the *Corporations Act*, in respect of the half and full year reporting periods, stating that:

- their view provided on the Group's financial report is founded on a sound system of risk management and internal compliance and control which implements the financial policies adopted by the Board; and
- 2. the Group's risk management and internal compliance and control system is operating effectively in all material respects in relation to financial reporting risks.

#### Principle 5: Make timely and balanced disclosure

#### Communication

REA Group's Market Disclosure and External Communications Policy, describes the key obligations of the Board and senior management to ensure that REA Group complies with its disclosure obligations under the ASX Listing Rules and the Corporations Act 2001 (Cth). The Board has overall responsibility for the

establishment, implementation and supervision of the Company's continuous disclosure system, however, it has delegated authority to Authorised Spokespersons of the Company for market communications, including what information will be disclosed to the market via the ASX. The Authorised Spokespersons include the Chairman, the Chair of the ARC Committee, the CEO, the Chief Financial Officer, the Company Secretary, the Group Manager, Corporate Affairs & Communications and a specified delegate, nominated by the Chairman or the CEO for a specified purpose.

A copy of REA Group's Market Disclosure and External Communication Policy is available on the Company's corporate website.

### Principle 6: Respect the rights of security holders

#### Shareholder communication

REA Group aims to communicate all important information relating to the Company to its shareholders. The Board has adopted a Shareholder Communication Policy, which sets out the means to enable REA Group to meet this aim including the following:

- 1. ASX announcements announcements are made to the ASX in respect of annual and half-year results and on other occasions when the Company becomes aware of disclosable information.
- 2. The REA Group corporate website copies of all Board Charters and policies are made available in the Corporate Governance section of the Company's website and all ASX and media releases are made available via the investor section of the website after they have been released to the ASX.
- 3. Shareholder communication shareholders can sign up to receive ASX announcements via email and can contact Company representatives via email addresses listed on its website. Shareholders can also elect to communicate with the Company's share registry electronically.
- 4. Annual Report the Annual Report is distributed to all shareholders and includes relevant information about the operations of the Company during the year, changes in the state of affairs of the Company and details of future developments, in addition to other required disclosures.
- 5. Annual General Meeting each shareholder receives a Notice of Meeting invitation to attend the Annual General Meeting and has the opportunity to attend and participate in the meeting.

Further, REA Group webcasts full year and half year financial results briefings made by the CEO and CFO.

A copy of the Shareholder Communication Policy is available as part of the REA Group Market Disclosure and External Communications Policy, on the Company's website.

#### Principle 7: Recognise and manage risk

#### Audit and Risk Committee

The Board is ultimately responsible for ensuring that material risks facing REA have been identified and that adequate controls, monitoring and reporting mechanisms are in place and operating effectively.

The Board has delegated its oversight of risk management, audit and compliance to the Audit Risk and Compliance Committee. The ARC Committee operates in accordance with its charter, which clearly sets out its responsibilities for monitoring REA's risk management, including how the company identifies, assesses and controls strategic, operational and financial risks within Board approved Risk Appetite. This is designed to ensure the adequacy and effectiveness of REA's ongoing risk management program, including policies and guidelines relating to corporate governance, legal/regulatory and ethical compliance, business continuity management, disaster recovery, data privacy and information systems security.

REA Group has a Risk Management Policy that reflects industry best practice and is consistent with the International Standard ISO 31000:2018. During the reporting period, a detailed review of the REA Group Risk Management Policy was undertaken and a number of enhancements were made to improve the way in which REA currently identifies, articulates, manages and reports on its risk and control environment to enable a more efficient and proactive application of risk management.

The ARC Committee has satisfied itself that the framework continues to be sound both in process and its application within the business.

#### Internal Audit

REA has an Internal Audit assurance function that reports directly to the ARC Committee, and administratively to the Chief Financial Officer. The Assurance testing plan is developed each year focusing on REA's greatest risk exposures determined by internal and external measures and information. The Assurance plan is then ratified by Management and the Audit, Risk & Compliance Committee with regular reporting provided on progress and outcomes. Testing methodologies employed are standard industry practice or in line with regulatory requirements (e.g. Sarbannes Oxley controls testing requirements). Control deficiencies are rated using the REA's Risk & Assurance consequence/likelihood matrix with actions agreed and assigned to control owners, tracked, and monitored to completion.

# Corporate Governance Statement 2018 (continued)

#### Management of Economic, Environmental and Social Sustainability Risks

There are a number of business risks that could materially impact REA. A summary of these risks and the measures that the Company takes to mitigate them are contained in the 2018 Annual report, on pages 39 to 40.

#### Principle 8: Remunerate fairly and responsibly

#### Remuneration Committee

#### Purpose of the HR Committee

The Board has delegated the functions of a remuneration committee to review and make recommendations to the Board on the remuneration and performance of the Board and senior executives, to the HR Committee.

The HR Committee is responsible for establishing and maintaining an appropriate framework for remuneration within the Company. This function includes the determination of remuneration policies and executives' remuneration based on individual performance and the financial and operating performance of the Company.

#### HR Committee Charter

The HR Committee acts in accordance with the terms of reference set out in the HR Committee Charter, approved by the Board.

The HR Committee Charter sets out the responsibilities of the HR Committee to review and make recommendations to the Board on:

- 1. Remuneration and performance of the Board.
- 2. Executive remuneration including the remuneration of the CEO and senior executives, remuneration incentives, KPI policies and guidelines for the business.
- 3. Superannuation arrangements.
- 4. Guidelines for employee share plans.

The Charter confirms that no executive should be directly involved in deciding their own remuneration.

A copy of the current HR Committee Charter is available on the Company's website.

#### Composition of the HR Committee

The HR Committee is structured so that it consists of a majority of independent directors; is chaired by an independent director; and has at least three members.

The names and qualifications of those appointed to the HR Committee, the number of committee meetings held, and attendance at these meetings are set out on pages 30 to 32 of the Directors' Report in the 2018 Annual Report.

#### Remuneration policy

For further details of the remuneration policies of the Company, please refer to the Remuneration Report on pages 44 to 55 of the 2018 Annual Report.

The non-executive directors' remuneration is fixed and non executive directors do not participate in any "at risk" incentive plans. Remuneration paid to executives in the 2018 financial year includes fixed and variable components.

REA Group does not provide any scheme for retirement benefits, other than statutory superannuation, for non-executive directors.

Under the Corporations Act, key management personnel (including directors) are prohibited from entering into transactions in products which limit the economic risk of participating in unvested entitlements under any equity-based remuneration schemes.

Further details of the non-executive directors' remuneration and that of the CEO and senior executives can be found in the Remuneration Report on pages 44 to 55 of the 2018 Annual Report.

#### Equity-based remuneration

REA Group has a long term incentive plan designed to link shareholder value with long term executive decision making. All executives participate in this long term incentive plan. Further details of the long term incentive plan are included on pages 51 to 52 of the 2018 Annual Report.

## **Appendix 4G**

# Key to Disclosures Corporate Governance Council Principles and Recommendations

| Name         | of entity:   |  |
|--------------|--|--|
| REA (        | Group Limited  |  |
| ABN /        | ARBN:  | Financial year ended:  |
| 54 06        | 8 349 066  | 30 June 2018   |
| Our co       | porate governance statement <sup>2</sup> for the ab<br>These pages of our annual report: | pove period above can be found at:3                                      |
|              | This URL on our website:   | https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372 |
| The Coboard. | rporate Governance Statement is accura   | ate and up to date as at 11 October 2018 and has been approved by the    |
| The an       | nexure includes a key to where our corp  | orate governance disclosures can be located.                             |
| Date:        | 19 October 2018  |  |
| Name         | Secretary authorising lodgement:   | Sarah Turner, Company Secretary  |
|              |  |  |

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes "<u>OR</u>" at the end of the selection and you delete the other options, you can also, if you wish, delete the "OR" at the end of the selection.

<sup>&</sup>lt;sup>1</sup> Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX. Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

<sup>&</sup>lt;sup>2</sup> "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

<sup>&</sup>lt;sup>3</sup> Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

## ANNEXURE – KEY TO CORPORATE GOVERNANCE DISCLOSURES

| Corpo | rate Governance Council recommendation  | We have followed the recommendation in full for the whole of the period above. We have disclosed | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$   |
|-------|---|--|--|
| PRINC | IPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEMENT AND OVE   | RSIGHT   |  |
| 1.1   | A listed entity should disclose:     (a) the respective roles and responsibilities of its board and management; and     (b) those matters expressly reserved to the board and those delegated to management.  | the fact that we follow this recommendation:  in our Corporate Governance Statement              | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>        |
| 1.2   | A listed entity should:     (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and     (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director. | the fact that we follow this recommendation:  in our Corporate Governance Statement              | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul> |
| 1.3   | A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.   | the fact that we follow this recommendation:  in our Corporate Governance Statement              | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul> |
| 1.4   | The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.   | the fact that we follow this recommendation:  in our Corporate Governance Statement              | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul> |

<sup>&</sup>lt;sup>4</sup> If you have followed all of the Council's recommendations in full for the whole of the period above, you can, if you wish, delete this column from the form and re-format it.

| Corpo | rate Governance Council recommendation   | We have followed the recommendation in full for the whole of the period above. We have disclosed  | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\ldots^4$  |
|-------|--|---|--|
| 1.5   |  | the fact that we have a diversity policy that complies with paragraph (a):  in our Corporate Governance Statement and a copy of our diversity policy or a summary of it:  at <a href="https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372">https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372</a> and the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with our diversity policy and our progress towards achieving them:  in our Corporate Governance Statement and the information referred to in paragraphs (c)(1) or (2):  in our Corporate Governance Statement | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>  |
| 1.6   | A listed entity should:     (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and     (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.  A listed entity should: | the evaluation process referred to in paragraph (a):  in our Corporate Governance Statement and the information referred to in paragraph (b):  in our Corporate Governance Statement the evaluation process referred to in paragraph (a):   | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> <li>□ an explanation why that is so in our Corporate Governance</li> </ul> |
|       | (a) have and disclose a process for periodically evaluating the performance of its senior executives; and     (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.   | <ul> <li>in our Corporate Governance Statement</li> <li>and the information referred to in paragraph (b):</li> <li>in our Corporate Governance Statement</li> </ul>   | Statement OR  we are an externally managed entity and this recommendation is therefore not applicable  |

| Corporat | te Governance Council recommendation  | We have followed the recommendation in full for the whole of the period above. We have disclosed   | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$  |
|----------|---|--|---|
| PRINCIP  | LE 2 - STRUCTURE THE BOARD TO ADD VALUE   |  | •   |
| 2.1      | The board of a listed entity should:  (a) have a nomination committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively. | [If the entity complies with paragraph (a):] the fact that we have a nomination committee that complies with paragraphs (1) and (2):  ☑ in our Corporate Governance Statement and a copy of the charter of the committee: ☑ at <a href="https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372">https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372</a> and the information referred to in paragraphs (4) and (5): ☑ in our Corporate Governance Statement [If the entity complies with paragraph (b):] the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively: ☐ in our Corporate Governance Statement | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul> |
| 2.2      | A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.   | our board skills matrix:  in our Corporate Governance Statement  | □ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable                              |

| Corporat | e Governance Council recommendation  | We have followed the recommendation in full for the whole of the period above. We have disclosed   | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$   |  |
|----------|--|--|--|--|
| 2.3      | A listed entity should disclose:     (a) the names of the directors considered by the board to be independent directors;     (b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and     (c) the length of service of each director. | the names of the directors considered by the board to be independent directors:  in our Corporate Governance Statement and, where applicable, the information referred to in paragraph (b):  in our Corporate Governance Statement and the length of service of each director:  in our Corporate Governance Statement OR  in the Directors' Report for the year ended 30 June 2018 | an explanation why that is so in our Corporate Governance Statement  |  |
| 2.4      | A majority of the board of a listed entity should be independent directors.  | the fact that we follow this recommendation:  in our Corporate Governance Statement  | an explanation why that is so in our Corporate Governance Statement  |  |
| 2.5      | The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.  | the fact that we follow this recommendation:  in our Corporate Governance Statement  | an explanation why that is so in our Corporate Governance Statement  |  |
| 2.6      | A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.   | the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement  | □ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable |  |
| PRINCIP  | PRINCIPLE 3 – ACT ETHICALLY AND RESPONSIBLY  |  |  |  |
| 3.1      | A listed entity should:     (a) have a code of conduct for its directors, senior executives and employees; and     (b) disclose that code or a summary of it.  | our code of conduct or a summary of it:     in our Corporate Governance Statement OR     at <a href="https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372">https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372</a>  | an explanation why that is so in our Corporate Governance Statement  |  |

| Corpora | te Governance Council recommendation   | We have followed the recommendation in full for the whole of the period above. We have disclosed   | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$ |
|---------|--|--|--|
| PRINCIP | LE 4 – SAFEGUARD INTEGRITY IN CORPORATE REPORTING  |  |  |
| 4.1     | The board of a listed entity should:  (a) have an audit committee which:  (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and  (2) is chaired by an independent director, who is not the chair of the board, and disclose:  (3) the charter of the committee;  (4) the relevant qualifications and experience of the members of the committee; and  (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner. | [If the entity complies with paragraph (a):] the fact that we have an audit committee that complies with paragraphs (1) and (2):  in our Corporate Governance Statement and a copy of the charter of the committee:  at <a href="https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372">https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372</a> and the information referred to in paragraphs (4) and (5):  in our Corporate Governance Statement <b>OR</b> in the Directors' Report for the year ended 30 June 2018  [If the entity complies with paragraph (b):] the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner:  in our Corporate Governance Statement <b>OR</b> at [insert location] | an explanation why that is so in our Corporate Governance Statement  |
| 4.2     | The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.  | the fact that we follow this recommendation:  in our Corporate Governance Statement  | an explanation why that is so in our Corporate Governance Statement  |

| Corporat | e Governance Council recommendation  | We have followed the recommendation in full for the whole of the period above. We have disclosed  | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$  |
|----------|--|---|---|
| 4.3      | A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.                    | the fact that we follow this recommendation:  in our Corporate Governance Statement   | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable</li> </ul> |
| PRINCIP  | LE 5 – MAKE TIMELY AND BALANCED DISCLOSURE   |   |   |
| 5.1      | A listed entity should:     (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and     (b) disclose that policy or a summary of it. | our continuous disclosure compliance policy or a summary of it:  in our Corporate Governance Statement  | an explanation why that is so in our Corporate Governance Statement   |
| PRINCIP  | LE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS  |   |   |
| 6.1      | A listed entity should provide information about itself and its governance to investors via its website.   | information about us and our governance on our website:  at <a href="https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372">https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372</a> | an explanation why that is so in our Corporate Governance Statement   |
| 6.2      | A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.  | the fact that we follow this recommendation:  in our Corporate Governance Statement   | an explanation why that is so in our Corporate Governance Statement   |
| 6.3      | A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.  | our policies and processes for facilitating and encouraging participation at meetings of security holders:  in our Corporate Governance Statement   | □ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable                  |
| 6.4      | A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.                     | the fact that we follow this recommendation:  in our Corporate Governance Statement   | an explanation why that is so in our Corporate Governance Statement   |

| Corpora | te Governance Council recommendation   | We have followed the recommendation in full for the whole of the period above. We have disclosed  | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$ |
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| PRINCIP | PLE 7 – RECOGNISE AND MANAGE RISK  |   |  |
| 7.1     | The board of a listed entity should:  (a) have a committee or committees to oversee risk, each of which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or | [If the entity complies with paragraph (a):] the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2):  ☑ in our Corporate Governance Statement and a copy of the charter of the committee:  ☑ at <a href="https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372">https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372</a> and the information referred to in paragraphs (4) and (5):  ☑ in our Corporate Governance Statement <b>OR</b> ☑ in the Directors' Report for the year ended 30 June 2018 | an explanation why that is so in our Corporate Governance Statement  |
|         | (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.  | [If the entity complies with paragraph (b):] the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework:  in our Corporate Governance Statement  |  |
| 7.2     | The board or a committee of the board should:  (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and  (b) disclose, in relation to each reporting period, whether such a review has taken place.  | the fact that board or a committee of the board reviews the entity's risk management framework at least annually to satisfy itself that it continues to be sound:  in our Corporate Governance Statement and that such a review has taken place in the reporting period covered by this Appendix 4G:  in our Corporate Governance Statement   | an explanation why that is so in our Corporate Governance Statement  |

| Corpora | te Governance Council recommendation   | We have followed the recommendation in full for the whole of the period above. We have disclosed  | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\ldots^4$ |
|---------|--|---|---|
| 7.3     | A listed entity should disclose:  (a) if it has an internal audit function, how the function is structured and what role it performs; or  (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes. | [If the entity complies with paragraph (a):] how our internal audit function is structured and what role it performs:  ☑ in our Corporate Governance Statement [If the entity complies with paragraph (b):] the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes:  ☐ in our Corporate Governance Statement OR  ☐ at [insert location] | an explanation why that is so in our Corporate Governance Statement   |
| 7.4     | A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.  | whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks:  in our Corporate Governance Statement <b>OR</b> in the Directors' Report for the year ended 30 June 2018  | an explanation why that is so in our Corporate Governance Statement   |

| Corporat | e Governance Council recommendation   | We have followed the recommendation in full for the whole of the period above. We have disclosed  | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$   |
|----------|---|---|--|
| PRINCIP  | LE 8 – REMUNERATE FAIRLY AND RESPONSIBLY  |   |  |
| 8.1      | The board of a listed entity should:  (a) have a remuneration committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive. | <ul> <li>[If the entity complies with paragraph (a):]</li> <li> the fact that we have a remuneration committee that complies with paragraphs (1) and (2):</li> <li>☑ in our Corporate Governance Statement</li> <li> and a copy of the charter of the committee:</li> <li>☑ at <a href="https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372">https://www.rea-group.com/irm/content/corporate-governance1.aspx?RID=372</a></li> <li> and the information referred to in paragraphs (4) and (5):</li> <li>☑ in our Corporate Governance Statement OR</li> <li>☑ in the Directors' Report for the year ended 30 June 2018</li> <li>[If the entity complies with paragraph (b):]</li> <li> the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive:</li> <li>☐ in our Corporate Governance Statement</li> </ul> | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>        |
| 8.2      | A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.  | separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives:  in our Corporate Governance Statement OR  in the Directors' Report for the year ended 30 June 2018   | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul> |

| Corporate Governance Council recommendation                             |  | We have followed the recommendation in full for the whole of the period above. We have disclosed $\dots$   | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$   |
|---|--|--|--|
| 8.3   | A listed entity which has an equity-based remuneration scheme should:  (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and  (b) disclose that policy or a summary of it.  | our policy on this issue or a summary of it:  in our Corporate Governance Statement <b>OR</b> in the Directors' Report for the year ended 30 June 2018 | □ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable |
| ADDITIONAL DISCLOSURES APPLICABLE TO EXTERNALLY MANAGED LISTED ENTITIES |  |  |  |
| -   | Alternative to Recommendation 1.1 for externally managed listed entities:  The responsible entity of an externally managed listed entity should disclose:  (a) the arrangements between the responsible entity and the listed entity for managing the affairs of the listed entity;  (b) the role and responsibility of the board of the responsible entity for overseeing those arrangements. | the information referred to in paragraphs (a) and (b):  in our Corporate Governance Statement OR  at [insert location]                                 | an explanation why that is so in our Corporate Governance Statement  |
| -   | Alternative to Recommendations 8.1, 8.2 and 8.3 for externally managed listed entities:  An externally managed listed entity should clearly disclose the terms governing the remuneration of the manager.  | the terms governing our remuneration as manager of the entity:  in our Corporate Governance Statement OR  at [insert location]                         | an explanation why that is so in our Corporate Governance Statement  |